



## ODAWA NATIVE FRIENDSHIP CENTRE

### **EMPLOYMENT OPPORTUNITY - TEMPORARY FULL-TIME** **Housing Support Worker – Homelessness Partnering Strategy (510 Rideau)** **Deadline for applications: January 21, 2022**

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The Odawa Native Friendship Centre (ONFC) is a non-profit organization serving the Indigenous community in the Ottawa-Carleton Region of Eastern Ontario and surrounding communities.

The Vision of ONFC is to ensure a thriving and resilient community. The ONFC strives to enhance the quality of life of Indigenous People in the Capital region; to maintain a tradition of community, an ethic of self-help and development as well as to provide traditional teachings from our Elders.

#### **JOB SUMMARY**

The Homeless Support Worker will assist with the implementation of the Homelessness Partnering Strategy (HPS) program by providing support to the HPS Coordinator and housing support services to the Indigenous homeless or imminent risk of homelessness including interventions, referrals, networking, and cultural support.

#### **REQUIREMENTS**

- Maintain/research public and social housing listings.
- Assist and/or refer clients to emergency or transitional housing.
- General counselling/support.
- Support liaison for clients for general housing assistance.
- Assist with cultural support to promote healing, workshops, healing circles, access to Elders.
- Network with other Indigenous and non-Indigenous agencies.
- Proficiency with Microsoft and other software.
- Keep daily logs for regular debriefing and case management, reporting and data collection.
- Ability to maintain confidentiality.
- Good time management skills.
- Strong knowledge of or experience working with First Nations, Metis or Inuit culture/practices.
- Participate in staff meetings and scheduled training.
- Valid Class G driver's licence is an asset.
- Knowledge of Indigenous homeless and potential health and housing issues.
- Knowledge of general housing assistance services.
- Knowledge of Indigenous and non-Indigenous community health resources and related services.
- Ability to work and meet deadlines with minimum supervision.
- Oral and written communication skills.
- CPR and First Aid Certification.

**WORK ENVIRONMENT**

- Flexibility and adaptability are necessary in our fast-paced organization.
- Demanding clientele.
- Work hours are from 7:00 am – 3:00 pm with the possibility of some overtime when required.
- Evening and weekend work when necessary.

**SALARY**

\$22.00 per hour

If you are interested and meet the above criteria and are fully vaccinated, please send your résumé and cover letter telling us why you think you'd be a great addition to the ONFC team to [armstrong@odawa.on.ca](mailto:armstrong@odawa.on.ca) by January 21, 2022.

**Indigenous (First Nations, Inuit and Métis) candidates will be given priority, please self-identify.**

The Odawa Native Friendship Centre is committed to accommodating people with disabilities. If you require an accommodation, we will work with you to meet your needs. We thank all applicants for their interest, however, only those selected for an interview will be contacted.